

MLS 2050
Contemporary Issues in Health Care Organizations
Syllabus (Topic order subject to change)

Time and Location: MLS2050 CRN 15122
Monday
5:30pm-7:17pm
4050 HHB

Instructors: Laura Ochs, M.Ed. Lynne Williams, Ph.D. (alternate)
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e-mails handled 7pm-9pm M-Th

Course Description: This course is designed to provide an understanding of laboratory and health care organizations, and to cover issues that will prepare students to become professional practitioners that can function effectively in a rapidly changing health care environment.

Course Outcomes:

By the end of this course you will be able to:

1. Identify the key components of an effective team in healthcare and explain how to address conflict within the team setting.
2. Prepare a realistic personal budget based on an entry level professional salary
3. Compare and contrast a personal budget and a hospital budget
4. Identify the key components of community health
5. Identify and present solutions to address key issues currently impacting elders in the community
6. (remaining weeks' outcomes will be added here)

Readings / Required Textbook:

An Introduction to Community Health, 8th Ed. Authors: James F. McKenzie, Robert R. Pinger, Jerome E. Kotecki
All additional course documents, assignments, grading scale, calendar are published on Moodle.

Technical Skills Required:

Students will need to be able to do the following:

- Type short answer and short essay questions
- Use your preferred internet browser to search for current peer reviewed journal articles
- Use Moodle to contribute to weekly online assignments, chats, form posts
- Work independently and with technical support to resolve personal computer issues

Required Technology:

In order to fully participate in this course you will need:

- Review and become familiar with [e-Learning Orientation at Oakland University](#)
- An internet connected computer with the most up-to-date versions of Google Chrome (preferred) or your favorite browser
- A backup plan in the event your computer malfunctions. Your plan should include both the ability to access a computer from Oakland University and a non-Oakland University computer for hours outside of the Oakland Campus hours.
- A cloud solution for storing your course files/assignments.

Technical Assistance:

If you have general questions about the course (such as due dates, content, etc), please contact the course facilitator:

Laura Ochs @ ochs@oakland.edu

Emails are answered between 7pm-9pm M-Th

248.909.9116 Serious Emergencies Only

For Moodle technical issues that you cannot resolve on your own, please contact the e-Learning and Instructional Support office:

1. Phone : (248) 805-1625
2. Submit a help ticket : <http://www2.oakland.edu/elis/help.cfm?lms=2>
3. If you have any trouble accessing any of the content in this course, please contact the course facilitator.

Participant and Instructor Expectations:

It is expected that each student:

1. Accepts responsibility & accountability for his/her own learning
2. Seeks assistance from faculty as appropriate
3. Presents him/herself in a professional manner in the classroom
4. Reads assigned material and turns assignments in on time
5. Attends classes on a regular basis
6. Does not use cell phones or other distracting devices during class
7. Ensures their computer is working and up to date with Oakland University requirements
8. Login 3-5 times per week (minimum), daily login is preferred
9. Respond to all emails / posts within 48 hours
10. Follow rules of proper [netiquette](#)

As the leader I promise to be:

Prompt

Professional

Respond to your questions

Respectful

Prepared

Excited about our topics

Fair

Available during my posted office hours

The leader of our class

Reliable with daily logins

Timely in grading assignments (within 7 days of the assignment deadline)

Grading:

Grades will be posted in the Moodle gradebook within 7 days of the graded assignment due date.

Total points available per assignment often change based on class size and the number of teams. These points will be set during the 1st week of class, or as needed, once our class size becomes stable.

Please review our Moodle page for the complete GRADING information document

Grading Scale:

Percent	Grade point
97-100	4
96	3.9
95	3.8
94	3.7
93	3.6
90-92	3.5
88-89	3.4
86-87	3.3

Percent	Grade point
85	3.2
84	3.1
80-83	3
79	2.9
78	2.8
77	2.7
76	2.6
75	2.5

Percent	Grade point
74	2.4
73	2.3
72	2.2
71	2.1
70	2
69	1.9
68	1.8
67	1.7

Percent	Grade point
66	1.6
65	1.5
64	1.4
63	1.3
62	1.2
61	1.1
60	1

How YOU earn points:

1. Weekly quizzes
2. Team performance on Objectives / Review Questions Discussions
3. Individual participation score from team members
4. Team PowerPoint Presentation
5. Attendance

How your TEAM earns points:

1. Chapter Objectives: discussion of objectives
2. Discussion of end of chapter "Review" questions
3. Expansion discussion of your team's question in class

Discussion Forums:

Discussion forums are designed to allow for development of a conversation.

Each student is required to:

1. post at least one substantive question as directed in the assignment
2. reply to at least two posted questions with:
 - a. a thoughtful reply leading to further discussion by asking a developing or inquisitive question about the topic

Assignments:

Each week tends to follow this basic format:

Very brief review of previous week's topic
Possible in class individual quiz on previous week's topic
Possible team based quiz on previous week's topic
Lecture on current week topic
Assignments will be turned in using the assignment tool in Moodle

Quizzes/ Exams:

On campus sessions: will be taken at the beginning of class
Late arrivals will receive a 0 grade
Online sessions: will be completed using the online quiz tool in Moodle.
Grades will be posted after the quiz closes
No scantrons are needed

Attendance:

1. Late arrival / early leave = minus 5 points each instance
2. Absences: 1 absence = minus 10 points
3. Online sessions – assignments due by deadline or 0 points will be awarded.

All discussions/exams must be taken at scheduled times. Exceptions will be considered on an individual basis and must be approved in advance by the instructor.
All coursework must be completed as scheduled to receive a passing grade.

Syllabus*

***Subject to change due to instructor availability.
Visit Moodle for the most current and complete syllabus**

Session	Topic	Task
1	Creating Effective Teams in Healthcare Lecturer: Laura Ochs	Review Course Syllabus Familiarize yourself with Moodle Activities: Forum: Introduce yourself Review all posted material Syllabus Quiz Quiz: Session 1 – Teams Weekly Journal Reflection

2	Organization of Teams	<p>Review all Session 2 information</p> <p><u>Activities:</u></p> <p>Forum: Session 2 Discussion</p> <p>Assignment: Team Forum discussion</p> <p>Quiz: Session 2 – Challenges of Team Organization</p> <p>Weekly Journal Reflection</p>
3	Budgets: Comparing Personal and Hospital Budgets	<p>Review all Session 3 information</p> <p><u>Activities:</u></p> <p>Assignment: Complete your personal budget</p> <p>Forum: Session 3 Discussion</p> <p>Quiz: Session 3 – Budgets</p> <p>Weekly Journal Reflection</p>
4	Professionalism by Dr. J.L. Williams	<p>Understand the criteria to be considered a 'professional'</p> <p>Prepare for quiz on topic</p>
5	<p>Chapter 1: Community Health: Yesterday, Today, and Tomorrow</p> <p>Review Team Presentation Project</p> <p>Handouts:</p> <ol style="list-style-type: none"> 1. Description of project 2. Grading rubric 	<p>Team based discussions:</p> <ul style="list-style-type: none"> • Chapter objectives • Chapter review questions • Questions for other teams • Expansion of discussion
6	<p>Alphabet Soup: Accreditation, Certification, Licensure, Registration (CLS/MT, CT, HTL, NMT, RTT)</p> <p>Lecturer: Dr. J. L. Williams</p>	<ul style="list-style-type: none"> • Enjoy the presentation!

7	<p>Ch 9: Elders</p> <p>Quiz Topics: 1. Creating Effective Teams in Healthcare 2. What Defines a Professional and Professional Behavior</p>	<p>Team based discussions:</p> <ul style="list-style-type: none"> • Chapter objectives • Chapter review questions • Questions for other teams • Expansion of discussion
8	<p>Finance and Reimbursement Lecturer: Laura Ochs</p>	<p>Enjoy the presentation!</p>
9	<p>Ch 10. Community Health and Minorities</p>	<p>Team based discussions:</p> <ul style="list-style-type: none"> • Chapter objectives • Chapter review questions • Questions for other teams • Expansion of discussion
10	<p>Leadership in the 21st Century Presenter: Laura Ochs</p>	
11	<p>Ch 13. Health Care System: Structure Lecturer: Laura Ochs</p>	<p>Team based discussions:</p> <ul style="list-style-type: none"> • Chapter objectives • Chapter review questions • Questions for other teams • Expansion of discussion
12	<p>Independent Study day</p>	<p>Complete online quiz Finalize preparations for Team Presentations</p>
13	<p>Team Presentations on Professions (15 minutes each)</p>	<p>Enjoy Team Presentations!</p>